

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION**  
**□ JANUARY 8, 2025 □**  
**REGULAR SESSION MEETING @ 6:30 PM**  
**EXECUTIVE SESSION IF NECESSARY**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL      Time:**

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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**BOARD PRESIDENT'S REPORT:**

A. Welcome

*"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."*

*This meeting will be broadcasted. In person meeting will be held in Room 404.*

**REVIEW OF AGENDA & APPROVAL OF MINUTES**

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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- C. December 11, 2024 - Approval of Minutes of Regular Mtg
- December 23, 2024 - Approval of Minutes of Special Session

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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D. Student Spotlights -

**Gracelyn Grimes - Nominated by Mrs. Siefring**

I would like to nominate Gracelyn Grimes for this month's Student Spotlight. Gracelyn is a fun-loving student with lots of energy and a positive attitude. She is eager to learn and always puts forth her

**Wednesday, January 8, 2025**

best effort. Even when she makes a mistake, she recognizes it, listens to corrective feedback, and tries her best to overcome her mistake and learn from it. Due to all of her hard work in and out of the classroom, she is making some nice growth in her academics. Not only does she have a great work ethic, but she is very kind and caring towards others and a great friend to her classmates. Gracelyn is such a great role model to the students in her class. She is truly an amazing student and an all around wonderful person! Great Job Gracelyn & Congratulations!

**Decavein Asher - Nominated by Mrs. Tina Schmitz**

The young man I am choosing for this month's Student Spotlight has been working very hard all year. He has worked hard in all core academic areas to become his very best and make the most growth that he can. I am especially proud of him in math. He has the accommodation of using a calculator in class, on assignments, and assessments. He rarely uses it in class and on assignments, instead choosing to work out the calculation even though it takes him longer. I know that when this guy puts his mind to something there is very little that will hold him back. I am very proud to recognize Decavein Asher as a student who shows characteristics of being worthy of recognition! Keep up the great work Decavein and you will do great things! Great Job Decavein and Congratulations!

**Zach Derr - Nominated by Mrs. Breeze**

Zach Derr is a student I would like to recognize as this month's Student Spotlight. Zach is in the 4th grade. He is the son of Carmen Derr and Alex Derr. He has a younger brother, Landon. He enjoys baseball and playing with his friends. Zach is an amazing young man and has truly impressed me with the work ethic and determination that he has shown over the last few years. He has worked hard to build his reading skills. At the same time, he has improved his self confidence and his ability to reflect on his learning and find and correct his mistakes. His growth and perseverance in improving his reading led to Zach passing the 3rd grade AIR this past summer with an Accomplished score! I consider myself lucky to work with such a wonderful student. Great Job Zach & Congratulations!

**Racen Phlipot - Nominated by Mr. Schulze**

I would like to nominate Racen Phlipot as this month's Student Spotlight. Racen is a shining example of what it means to be a Railroader. He is the son of John and Megan Phlipot, and we are so fortunate to have him in our 6th grade class. Racen consistently demonstrates a strong work ethic and an eagerness to learn. He is always active in class discussions, offering insights and asking questions when something is unclear. His curiosity and drive to understand make him a role model for his peers. What stands out most, however, is Racen's kindness and willingness to help others. Whether a classmate needs assistance with an assignment or a friendly word of encouragement, Racen is there. He truly embodies the spirit of teamwork and cooperation. Racen's efforts do not go unnoticed. His kindness, dedication, and hard work inspire those around him to be their best. We are excited to see all the great things he will continue to accomplish. Great Job Racen & Congratulations!

**Ky Roberts - Nominated by Mr. Parke**

I would like to nominate Ky Roberts as this month's Student Spotlight. Ky has shown so much growth over the past few years. His academic performance in my class has been a truly refreshing and fantastic thing to see. He offers to read during class, offers up his answers and thoughts, and is never afraid to ask questions. His performance on classwork and tests has shown a level of improvement and perseverance that would be a guiding light for students around him. I have had a wonderful time watching Ky over the year become the student and person he is today and I couldn't be more proud. Great Job Ky & Congratulations!

E. Staff Spotlights - Board Board of Education

**WHEREAS**, The Bradford School Board Members are committed to children and believe that all children can be successful learners and that the best education is tailored to the individual needs of the child; and

**WHEREAS**, The Bradford School Board Members work closely with parents, educational professionals, and other community members to create the educational vision we want for our students; and

**WHEREAS**, The Bradford School Board Members are responsible for ensuring the structure that provides a solid foundation for our school system; and

**WHEREAS**, The Bradford School Board Members are strong advocates for public education and are responsible for communicating the needs of the school district to the public and the public's expectations to the district;

**NOW, THEREFORE**, the Bradford Exempted Village Schools, do hereby declare appreciation to the members of the Bradford School Board and proclaim the month of January 2024, as

**School Board Recognition Month**, and urge all citizens to recognize the dedication and hard work of The Bradford School Board Members and in working with them to mold an education system that meets the needs of both today's and tomorrow's children.

## **ADMINISTRATIVE REPORTS**

- A. Mrs. Michelle Lavey, Elementary Principal -
- B. Mr. Christopher Barr, MS/HS Principal -
- C. Mr. Bob Daugherty, Assistant Principal -
- D. Athletic Director/Transportation Director -
- E. Mrs. Maria Brewer, Upper Valley CC update -
- F. Mr. Joseph Hurst, Superintendent -
  - a. School Calendar
- G. Mrs. Carla Surber, Treasurer -

## **PUBLIC PARTICIPATION**

### **FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber**

Consent Calendar (items 1 through 12). All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal – December 2024
2. Check Register – December 2024
3. Then & Now certification of bills that were obligated by employees of the district:

Ellaina Rose Floral Designs - Encumbered \$0, Payable \$102.00, Thompson, C

**Wednesday, January 8, 2025**

**Page 3 of 10**

Mercer Health Occupational Services - Encumbered \$0, Payable \$49.00, Thompson, C  
 Backyard Team Apparel - Encumbered \$0, Payable \$1,986.00, Reed, Conner  
 Darke County Vacuums - Encumbered \$0, Payable \$55.98, Miller, S  
 St. Henry Tile Co., Inc. - Encumbered \$1,000.00, Payable \$1,021.41, Miller, S  
 W.R. Hackett, Inc. - Encumbered \$0, Payable \$237.65, Clark, C  
 RedyRef - Encumbered \$0, Payable \$610.00, Hartzell, C

4. Recommend approval of Transfers and Advances for the month:
5. Recommend approval of Temporary/Permanent appropriations for necessary amendment.
6. Recommend acceptance of a spirit card donation from Greenville Federal in the amount of \$33.00.
7. Recommend acceptance of a donation from Covington Eagles in the amount of \$10,000.00.
8. Recommend acceptance of a donation of \$100.00 from Darrell & Cathy Gambill to be used for school lunches.
9. Recommend acceptance of a donation of the following items from Dan Scalf:
  - Sling Studio Streaming Hub
  - 3 Sling Studio Camera Boxes
  - Associated Cables for use of the Hub and Camera Boxes
10. Recommend acceptance of a donation from The Vollrath Company, LLC of \$3,362.70 in free goods with the purchase of the 4 Series Serving Units.
11. Recommend the application for the America 250 Grant in the amount of \$5,000.00.
12. Recommend the acceptance of a donation from the Wayne Healthcare Foundation to partially fund two new Automated External Defibrillators (AEDs). The district will be responsible for \$400 of each of the two \$1,419 AEDs.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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## OLD BUSINESS

## NEW BUSINESS

*Consent Items (items 1 through 6). All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.*

The Superintendent recommends approval of all Consent Agenda Items pending completion of all

necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Resignations/Employment/Job Descriptions:
  - A. Resignations - Recommend approval of Michelle Lavey's retirement effective July 31, 2025.
  - B. Recommend moving Rob Dickerson from the master's column to the Masters +15 column per the negotiated agreement retroactive to January 1, 2025.
2. Recommend approval for tuition reimbursement for Haley Lear in the amount of \$150 for the following course(s) completion: COSC 622 from Liberty University
3. Recommend approval for tuition reimbursement for Katie Frey in the amount of \$92.50 for the following course(s) completion: EDU 6260 D6 from Ashland University
4. Recommend approval of the Special Education Model Policies and Procedures ("Model Policies") that were released by the Ohio Department of Education and Workforce ("DEW") in December 2024, and directs all staff in the District to use and comply with the Model Policies. The Board further authorizes the Superintendent to notify the DEW of the Board's adoption of the Model Policies through the DEW's Monitoring System by uploading a copy of this Board resolution on or before March 30, 2025, and by November 30 for each subsequent school year.
5. Recommend approval of an intervention program for the Third Grade Reading Guarantee one hour per week plus prep time at standard tutoring rate. This intervention will last no more than 8 weeks.
6. This **SHARED SERVICES AGREEMENT** (Agreement) is made this day of January 8, 2025, by and between the ANSONIA LOCAL SCHOOLS BOARD OF EDUCATION, ARCANUM-BUTLER BOARD OF EDUCATION, BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION, FRANKLIN MONROE BOARD OF EDUCATION, MISSISSINAWA VALLEY BOARD OF EDUCATION, and the TRI VILLAGE BOARD OF EDUCATION

**WHEREAS**, ANSONIA LOCAL SCHOOLS BOARD OF EDUCATION, ARCANUM-BUTLER BOARD OF EDUCATION, BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION, FRANKLIN MONROE BOARD OF EDUCATION, MISSISSINAWA VALLEY BOARD OF EDUCATION, and the TRI VILLAGE BOARD OF EDUCATION transports students to many of the same activities and events, it is in the interest of all boards to share transportation services to extracurricular and co-curricular events and activities where appropriate to reduce transportation expenditures and save resources.

**THEREFORE**, based on the foregoing premise and in consideration of the mutual promises and covenants of the parties set forth below, both ANSONIA LOCAL SCHOOLS BOARD OF EDUCATION, ARCANUM-BUTLER BOARD OF EDUCATION, BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION, and the TRI VILLAGE BOARD OF EDUCATION do hereby agree to authorize their respective transportation departments to transport students from all schools when space is available, to extracurricular and co-curricular events and activities upon the recommendation of and with the approval of the administrator supervising the applicable teams, groups, or activity.

**Services to be performed**

ANSONIA LOCAL SCHOOLS BOARD OF EDUCATION, ARCANUM-BUTLER BOARD OF EDUCATION, BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION, FRANKLIN MONROE BOARD OF EDUCATION, MISSISSINAWA VALLEY BOARD OF EDUCATION, and the TRI VILLAGE BOARD OF EDUCATION hereby authorizes its transportation department to transport students from ANSONIA LOCAL SCHOOLS BOARD OF EDUCATION, ARCANUM-BUTLER BOARD OF EDUCATION, BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION, FRANKLIN MONROE BOARD OF EDUCATION, MISSISSINAWA VALLEY BOARD OF EDUCATION, and the TRI VILLAGE BOARD OF EDUCATION schools along with ANSONIA LOCAL SCHOOLS BOARD OF EDUCATION, ARCANUM-BUTLER BOARD OF EDUCATION, BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION, FRANKLIN MONROE BOARD OF EDUCATION, MISSISSINAWA VALLEY BOARD OF EDUCATION, and the TRI VILLAGE BOARD OF EDUCATION students when space is available, to extracurricular and co-curricular events and activities, upon the recommendation of and with the approval of the administrator supervising the applicable team, group, or activity.

ANSONIA LOCAL SCHOOLS BOARD OF EDUCATION, ARCANUM-BUTLER BOARD OF EDUCATION, BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION, FRANKLIN MONROE BOARD OF EDUCATION, MISSISSINAWA VALLEY BOARD OF EDUCATION, and the TRI VILLAGE BOARD OF EDUCATION hereby authorizes its transportation department to transport students from ANSONIA LOCAL SCHOOLS BOARD OF EDUCATION, ARCANUM-BUTLER BOARD OF EDUCATION, BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION, FRANKLIN MONROE BOARD OF EDUCATION, MISSISSINAWA VALLEY BOARD OF EDUCATION, and the TRI VILLAGE BOARD OF EDUCATION schools, along with ANSONIA LOCAL SCHOOLS BOARD OF EDUCATION, ARCANUM-BUTLER BOARD OF EDUCATION, BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION, FRANKLIN MONROE BOARD OF EDUCATION, MISSISSINAWA VALLEY BOARD OF EDUCATION, and the TRI VILLAGE BOARD OF EDUCATION students when space is available, to extracurricular and co-curricular events and activities, upon the recommendation of and with the approval of the administrator supervising the applicable team, group, or activity.

**Responsibilities**

All parties to this agreement are aware of various state laws, rules, regulations, and School Board policies that control and govern the operation of school buses within the State, and that it is necessary at all times for all Boards to be in compliance with such laws, rules, regulations or School Board policies which apply to the services to be provided under this agreement. All parties agree that the bus owner shall bear the cost of all operation, maintenance, repair or replacement of any equipment used in the carrying out of this agreement.

**Insurance**

All parties of this agreement agree to procure and maintain, for the duration of this agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the service provided.

All parties agree to maintain insurance limits to the following:

- A. Auto Liability Combined Single Limit of \$1,000,000
- B. Uninsured and Underinsured Motorist Coverage of \$1,000,000
- C. Medical Payments of \$5,000

All parties shall defend any third party claim against the other party arising from the death of or physical injury to any person or damage to the indemnified party's property to the extent proximately caused by the negligence of the indemnifying party of its agents or employees and indemnify and hold harmless the other party and its respective officers, directors and employees from and against damages, liabilities and reasonable costs and expenses, including reasonable legal fees incurred in connection therewith

#### **Term**

The term of this Agreement shall commence upon January 8, 2025, and shall continue through June 30, 2025.

#### **Termination**

If any party wishes to terminate this Agreement, the Board of Education wishing to terminate this Agreement shall give written notice to the other Board of Education at least one month prior to the expiration of this Agreement.

#### **Disputes**

In the event any dispute arises between ANSONIA LOCAL SCHOOLS BOARD OF EDUCATION, ARCANUM-BUTLER BOARD OF EDUCATION, BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION, FRANKLIN MONROE BOARD OF EDUCATION, MISSISSINAWA VALLEY BOARD OF EDUCATION, and the TRI VILLAGE BOARD OF EDUCATION and ANSONIA LOCAL SCHOOLS BOARD OF EDUCATION, ARCANUM-BUTLER BOARD OF EDUCATION, BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION, FRANKLIN MONROE BOARD OF EDUCATION, MISSISSINAWA VALLEY BOARD OF EDUCATION, and the TRI VILLAGE BOARD OF EDUCATION relating to the services provided under this Agreement, the parties shall promptly meet and endeavor to informally resolve the dispute. In the event they are unable to reach agreement on a mutually-satisfactory basis, either party may provide written notice of its intent to terminate the Agreement in accordance with the provisions of Paragraph 5.

#### **Severability**

If any term or condition of this Agreement, or any application of this Agreement shall be determined to be contrary to the laws, rules and regulations of the State or of the United States, such term or condition or application shall be deemed to be invalid but all other terms and conditions and applications shall continue in full force and effect.

#### **Notices**

All notices and other communications hereunder shall be in writing and shall be deemed to have been given when delivered three (3) days after mailed by First Class Registered or Certified Mail, postage prepaid or one (1) business day after delivery via overnight carrier, e.g. FedEx, or by hand delivery addressed to: The district (s) which is impacted by the notice.

**Wednesday, January 8, 2025**

### Agreement Approval

This Agreement has been approved by each district at a duly convened meeting. The transportation supervisors of all boards have been authorized by their respective Boards of Education to execute this Agreement on behalf of their respective Boards of Education.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hand and seals the day and date first above written.

ATTEST: Board of Education of Bradford Exempted Village School District

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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7. Recommend approval of an adjustment to the contract of SG Masonry in the amount of an additional \$1,500.00 as previously approved on Resolution No 095-2024 for a total of \$8,000.00 for masonry on the Head Start Preschool.
8. Recommend approval of a contract with Jonathan Flora Construction for additional construction of the Head Start Preschool Restroom not to exceed \$9,680.00.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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### SECOND READING AND FINAL READING FOR THE FOLLOWING NEOLA POLICIES:

**Vol. 43, No. 1 - October 2024**

#### Policies

po0100  
po0142.1  
po0151  
po0152  
po0155  
po0163  
po0164  
po0165 NEW  
po0165.1 Rescind  
po0165.2 Rescind  
po0166 Replacement  
po0167.2 Renumbered  
po0167.7 Renumbered/Revised  
po0173 Rescind  
po4120.08  
po4121

**Wednesday, January 8, 2025**

po5131 NEW  
po5136  
po5136.01  
po5200  
po5500  
po5780  
po6220  
po6320  
po6460  
po7530.01 Rescind  
po7530.02  
po7540.03  
po7540.04  
po7540.09 NEW  
po8310  
po9160

**Vol. 43, No. 1 - UGG EDGAR Revisions - October 2024**

**Policies**

po1130  
po3113  
po4113  
po6110  
po6111  
po6112  
po6114  
po6325  
po6550  
po7310  
po7450

**Special Release - August 2024**

02 - Sample Resolution - Employment of Substitute Teachers

**Vol. 43, No. 1 - October 2024**

**AGs Approved by the Superintendent**

ag5136  
fm5136.01F1  
fm5136.01F2

**Vol. 43, No. 1 - UGG EDGAR Revisions - October 2024**

**AGs Approved by the Superintendent**

ag6325  
ag6550  
ag7450

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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**ENTER EXECUTIVE SESSION (IF NECESSARY)**

  X   (G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

       (G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

       (G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

       (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

       (G) (5) Matters required to be kept confidential by federal law or rules or state statutes

       (G) (6) Specialized details of off security arrangements

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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**ENTER EXECUTIVE SESSION at:** \_\_\_\_\_

**EXIT EXECUTIVE SESSION at:** \_\_\_\_\_

**ADJOURNMENT**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Dr. Swabb		Mrs. Brewer		Mr. Besecker		Mr. Manuel		Mrs. Hill	
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**TIME:** \_\_\_\_\_